

LOST OR DESTROYED POLICY DECLARATION
遺失保單或保單損毀聲明

Policy No. 保單編號	Name of Policyowner 保單持有人姓名	Contact Phone No. 電話號碼
Name of Insured 受保人姓名	Name of Sales Personnel 業務顧問姓名	Code of Sales Personnel 業務顧問編號

I/ We the undersigned Policyowner /Trustee/ Assignee of the above policy, hereby declared as below:
我/我等為上述保單之持有人 / 信託人 / 受讓人 · 謹此簽署作以下聲明：

- 1) The above mentioned original policy contract and any issued policy copy covering on the life of the above Insured has been lost or is destroyed and diligent search has been made for it without it being found.
以上承保上述受保人之原保單合約及任何已複製之保單副本經已遺失或損毀並遍尋不獲。
 I/We do not require a Policy copy. 我 / 我等不要求保單副本。
 I/We require a Policy copy, a cheque for HKD200 - payable to "Tahoe Life Insurance Company Limited" is hereby enclosed being the handling fee. I/We also agree that if Policy copy is not available, I/we will accept a Certificate Policy copy.
我 / 我等要求保單副本 · 現附上以「泰禾人壽保險有限公司」為抬頭之支票乙張 · 金額為港幣二百元作為相關行政費用。我 / 我等並同意若未能重發保單副本 · 我 / 我等願意接受以證書形式取代保單副本。
- 2) To the best of my/our knowledge, the above original policy and any issued policy copy has not been lodged for safe-keeping with my/our solicitor, banker, accountant or any other person(s), corporation or association.
就我 / 我等所知 · 上述原保單合約及任何已複製之保單副本並無交予我/我等的律師、銀行、會計師或任何其他人士、公司或機構代為保管。
- 3) To the best of my/our knowledge, the above original policy and any issued policy copy has not been sold, transferred, assigned or pledged or disposed by me/us or my/our interest therein been transferred to any other person(s).
就我 / 我等所知 · 上述原保單合約及任何已複製之保單副本並無經我/我等出售、轉讓、承讓或作為抵押；或我 / 我等之權益亦無被轉移予任何其他人士。
- 4) No proceedings in bankruptcy have been instituted by or against me/us or made any composition of my/our debts with creditors.
現時我 / 我等並未有破產、申請或被申請破產、或正與債權人就我 / 我等之債務進行重組。
- 5) I/We agree to indemnify Tahoe Life Insurance Company Limited ("Tahoe Life") from any liability, damages, charges, cost and expenses whatsoever that may incur as a result of the Lost Policy and/or the issuance of the Policy Copy to me/us.
若因該已遺失之保單或複製之保單副本而導致泰禾人壽保險有限公司 (「泰禾人壽」) 蒙受任何責任、損失、費用、成本及開支 · 我/我等同意作出相應賠償。
- 6) All the information provided in this form are true, correct, complete and legally valid. I/We hereby confirm, understand and have read "Personal Information Collection Statement" ("PICS") issued by "Tahoe Life".
我 / 我等在此表格上所提供的資料均真確無誤、正確、完整及合法有效。我 / 我等確認、明白、並已細閱泰禾人壽所載有關「個人資料收集聲明」。

Personal Information Collection Statement ("PICS")

1. Purpose: Among the personal data collected from you to Tahoe Life Insurance Company Limited/ Tahoe Insurance Services Limited ("Company"), it is collected for the purpose of:

(i) processing, administering, implementing and effecting the requests indicated in this document or any documents that you may submit to the Company from time to time; (ii) providing all services related to this document and the Policy, including promoting or improving such services or related services by the Company or its subsidiaries and affiliates; (iii) communicating with you in relation to the administrative purposes; (iv) investigating, processing and paying claims made under your insurance policy; (v) co-operating with any investigation and meeting any disclosure requirements imposed by any legal, regulatory, governmental, tax, law enforcement or other authorities, or self-regulatory or industry bodies within or outside Hong Kong Special Administrative Region ("HKSAR"); (vi) transferring your Personal Data to any federation or similar organization of insurance companies ("Federation") and any members of the Federation to carry out its regulatory functions and/or in the interest of insurance industry or any members; (vii) statistical or actuarial research; (viii) other ancillary purposes which are directly related to the purposes set above.

For using the personal data provided by you for promotional / marketing purposes, please refer to the section titled "Use of Personal Data in Direct Marketing".

The failure of providing the Personal Data by you may result in the Company being unable to provide products and services, assess your policy application, process claims under insurance policies issued by the Company, or process any other requests, enquiries, or complaints from you.

2. Transfer: Personal data provided by you to the Company will be kept in confidential but it may be transferred to parties mentioned below for purposes set above:

(i) any related company(ies), including subsidiaries or affiliates of the Company; (ii) any other unrelated company carrying on insurance, provisional trustee of mandatory provident fund or reinsurance related business; (iii) financial services intermediaries that are authorized by the Company for the distribution of products and services provided by the Company; (iv) a claims, investigation or other services provider providing services relevant to your insurance policies; (v) relevant industry association and federation that exists or is formed from time to time; (vi) any person (including agents, contractors or third party service providers) who provides administrative, telecommunications, computer, payment, data processing or other services in connection with the operation of the Company's business and provision of products and services to you; (vii) any legal, regulatory, governmental, tax, law enforcement or other authorities, or self-regulatory or industry bodies within or outside HKSAR; (viii) any third party in connection with a transfer or potential transfer of all or part of the business of the Company that some of the transferees may be located within or outside of HKSAR; (ix) your insurance agents, intermediaries or referrers.

3. Access: You have the right to ascertain what type of personal data the Company holds, whether the Company holds your personal data and, if so, the right to request access to and to request correction of any personal data concerning you held by the Company. Such request can be made to the Data Protection Officer of the Company at 15/F, Cityplaza One, 1111 King's Road, Taikoo Shing, Hong Kong. The Company has the right to charge a reasonable fee for processing a request to access your personal data access request.

Use of Personal Data in Direct Marketing

Apart from the aforementioned purposes, the Company may use your personal data including name, contact details, products and services portfolio information, transaction pattern and behavior, financial background and demographic data for direct marketing by mail, fax, email, telephone or SMS that may include the following classes of services, products and subjects: (a) insurance, financial and related services and products; (b) reward, loyalty or privileges programmes and related services and products; and (c) services and products offered by the Company's co-branding partners (the names of such co-branding partners can be found in the application form(s) and/or advertising leaflet(s)/poster(s) for the relevant services and products, as the case may be). Your personal data may also be provided to third party providers of financial, insurance, medical/health, call centre, marketing or research services, rewards, loyalty or privileges program services and/or related services for their use in direct marketing.

Before using your personal data for the purposes of direct marketing conducted by the Company or any third parties indicated in this section, the Company must obtain your consent and only after your consent is received by the Company, the Company may use or provide your personal data for direct marketing purpose.

You may, in future, withdraw your consent to the use of your personal data by the Company and any third parties on direct marketing purposes. Such request can be made to the Data Protection Officer of the Company at 15/F, Cityplaza One, 1111 King's Road, Taikoo Shing, Hong Kong and the Company shall cease to use your personal data for direct marketing purposes.

Amendment to the PICS

The Company reserves the right at anytime, with or without notice, amends this PICS which will be found in our website or in writing to notify you how the Company will collect, use and transfers your personal data. Should there be any amendment to this PICS in the future, such amendment will become effective with immediate effect.

個人資料收集聲明

1. 目的：泰禾人壽保險有限公司/泰禾保險服務有限公司（「本公司」）就向閣下收集之個人資料（「個人資料」）乃為以下目的使用：

(i) 處理、管理、落實及實行閣下提交予本公司的本文件或不時提交的任何其他文件中所表明的申請；(ii) 提供與本文件和本保單相關的一切服務，包括推廣或改善本公司或其關聯公司提供的有關本次申請的服務或相關服務；(iii) 就行政目的與閣下聯絡；(iv) 調查、處理及繳付閣下保單的理賠申請；(v) 依照在香港特別行政區境內或境外任何法律、監管、政府、稅務、執法或其他機關，或自律監管機構或行業組織的要求，配合調查及作出披露；(vi) 將閣下的個人資料發送給任何保險公司聯會或類似組織（「聯會」）以及聯會的任何成員，以供其履行其監管職能及/或為保險行業或聯會的任何成員的合理利益所需的其他職能；(vii) 統計或精算研究；(viii) 其他直接與以上目的相關的目的；

就本公司使用閣下提供的個人資料作宣傳或市場推廣用途，請參閱「使用個人資料作直接促銷用途」一節。未能提供所需的個人資料可能導致本公司無法為閣下提供產品及服務、評估閣下的保單申請、處理保單索償、或處理任何閣下提出的要求、查詢或投訴。

2. 轉移：閣下提供的個人資料將保密處理，惟會因以上第1條所述之目的將此等資料轉移給以下各方：

(i) 本公司的任何成員公司，包括附屬公司及聯屬公司；(ii) 任何其他從事保險、強制性公積金暫行受託人或再保險相關業務的非本公司成員公司；(iii) 獲本公司授權以分銷本公司所提供之產品及服務的金融服務中介團體；(iv) 提供與閣下的保單有關的索償、調查或其他服務的提供者；(v) 現有或不時成立的相關行業協會及聯會；(vi) 向閣下提供與本公司產品及服務有關的行政、電訊、電腦、付款、數據處理或其他服務的任何人士（包括代理商、承包商或第三方服務提供者）；(vii) 於香港境內或境外任何法律、監管、政府、稅務、執法或其他機關，或自律監管機構或行業組織；(viii) 與本公司業務的轉讓或擬議轉讓有關的任何第三方，當中部分受讓方或位於香港境內或境外；(ix) 閣下的保險代理人或中介人或介紹人。

3. 查閱：閣下有權查明本公司持有個人資料的類別、本公司是否持有閣下的個人資料，如持有，閣下有權要求查閱本公司持有涉及閣下的個人資料以及要求對該等資料作出更正。閣下可向本公司的資料保障主任提出要求，地址為香港太古城英皇道1111號太古城中心一座15樓。本公司有權為處理閣下的個人資料查閱要求而收取合理費用。

使用個人資料作直接促銷用途

除了以上所述的用途，本公司擬把閣下的個人資料包括姓名、聯絡資料、產品及服務組合資料、交易模式及行為、財務背景及人口統計數據透過郵寄、傳真、電郵、電話及短訊形式用於直接促銷，當中包括以下的服務、產品和類別：(a) 保險、財務及相關服務及產品；(b) 獎賞、年資獎勵或優惠計劃及相關服務和產品；(c) 本公司的聯名合作夥伴提供之服務和產品（有關服務和產品的申請表/宣傳單張/海報上會提供聯名合作夥伴的名稱，視屬何情況而定）；閣下的個人資料可提供予第三方金融機構、保險公司、醫療機構、電話服務公司、市場營銷或研究服務、獎賞、年資獎勵及優惠計劃服務及/或相關服務作直接促銷。

使用閣下的個人資料進行本公司或任何第三方直接促銷前，本公司必須得到閣下的同意及只有在本公司收到閣下的同意後，本公司才可使用或提供閣下的個人資料作直接促銷用途。

閣下將來可以撤回閣下對個人資料作本公司及第三方直接促銷用途的同意書。這項要求可向本公司的資料保障主任提出，地址為香港太古城英皇道1111號太古城中心一座15樓。此後，本公司須停止使用閣下的個人資料作直接促銷之用。

個人資料收集聲明的修訂

本公司保留權利可隨時且在無須通知的情況下，修訂本個人資料收集聲明，本公司亦可在本公司的網站或以書面形式知會閣下，閣下因而能得悉本公司如何收集閣下的個人資料、如何使用該資料及轉移該資料的情況。任何有關修訂將在刊登後即時生效。

Signature of Policyowner /Trustee/ Assignee 保單持有人 / 信託人 / 受讓人簽署	Date (dd/mm/yyyy) 日期 (日 / 月 / 年)
Name & Identity Document No. of Policyowner/ Trustee/ Assignee 保單持有人 / 信託人 / 受讓人姓名及身份證明文件號碼：_____	
Signature of Sales Personnel 業務顧問簽署	Date (dd/mm/yyyy) 日期 (日 / 月 / 年)
Name of Sales Personnel 業務顧問姓名：_____	